

ILLINOIS GOVERNMENT FINANCE OFFICERS ASSOCIATION
Minutes of August 14, 2003

Call to Order

President Jeff Rowitz called the meeting to order at 9:50 AM.

Executive Board Members Present:

President – Jeff Rowitz
President Elect – Brian Barnes
Vice President – Brian Caputo
Secretary – Kathryn Booth
Member-at-Large – David Richardson
Member-at-Large – Dallas Whitford
Downstate Chapter Representative – Delora Siebrecht
Associate Representative – Gary Karshna

Executive Board Members Absent:

GFOA State Representative – Leonard Flood
Treasurer – Robert Fialkowski
Past President – Mary Dankowski
Member-at-Large – Mark Nannini
Chicago Metro Chapter Representative – Harry Sakai
South Metro Chapter Representative – Scott Bordui

IGFOA Staff Present:

Executive Director – Marianne Shank

Consent Agenda

A motion to approve items under the consent agenda was unanimously approved.
Items covered included:

Executive Board minutes – May 3, 2003
Treasurer's Report – As of June 30, 2003

Executive Director Report

Marianne Shank reviewed the financial statements for each chapter. A discussion ensued as to the balance in the Women's Network and whether they should be asked to pay for their breakfast at the conference. It was also suggested that the Board might wish to consider discontinuing collecting dues for them because the balance has gotten fairly high. Chicago Metro balances did not reflect a scholarship they recently awarded nor the results of the recent networking day.

The Past Presidents met and were preparing some recommendations for the chapters. They suggest that all chapters set regular meeting days, even if only quarterly. It will facilitate getting newcomers to the area more involved. They also

suggest that the chapters still have lunch even if the hot topic seminar for that day is cancelled.

IGFOA offices will be moving to Westmont on August 25th. Calls will be automatically forwarded to the new number. The new space has sufficient room to conduct training programs as well as the office space.

New FCC requirements will affect IGFOA's broadcast fax service. The new regulations will require that we get and keep on file written authorization from everyone we fax to in order to allow IGFOA to send them faxes. The effective date is August 26, 2003. IGFOA will be cutting down significantly on the broadcast fax.

Chapter Reports

Chicago Metro – No report

South Metro – No report

Downstate – Delora Siebrecht reported that Patty Martinez will be taking over as Downstate Representative to the IGFOA Board upon election of chapter officers later this year. The Chapter is still looking to replace one additional Board member.

Committee Reports

Career Development – Marianne Shank reviewed the upcoming seminars. A new one has been added on November 6, 2003 on Capital Budgeting.

Conference – Brain Caputo reviewed the conference schedule of activities. There have been 80 registrations so far and 20 exhibit booths. Kathy Booth updated the Board on the conference sessions and keynote.

Legislative – Marianne Shank attended an IML briefing on legislation passed in Springfield. She highlighted several bills that had been signed by the governor that will effect local governments. A discussion on the drop in telecommunications tax revenue was also discussed. Marianne will contact Bill Stafford to see about working with the Department of Revenue to see if there are any issues that need to be straightened out regarding telecommunications tax collections.

Membership – An outing to the Schaumburg Flyers game on August 24th is planned. The Committee continues to call former members who have not renewed and are getting some to sign up again. A new brochure was completed. The group decided to discontinue the mentoring program and turn the function over to the Past Presidents group.

Nominating – Mary Dankowski has developed a list of five names to consider for the two slots on the IGFOA Executive Board next year. She will be contacting the people on the list to determine interest level and prepare a recommendation for the slate for 2004.

TARC – Written report provided.

Technology - The report contained a recommendation that the Board authorize spending up to \$5,750 on the optional items (secure on-line forms, integration of MemberClicks password access with our web site, financial services guide on-line, and resource center converted to a database) for the IGFOA web site. While this would take the project over budget, sufficient savings have been realized in other accounts to accommodate the expenditures. A motion was made, seconded and unanimously approved to authorize the additional expenditure. The new web site will be rolled out by September 1st, even if it is not entirely complete. There may be some pages still under construction.

Associate Representative Report

Gary Karshna reported that no further meetings had been held since the last Executive Board meeting. He is hoping to have another meeting in September. Marianne Shank asked that the group specifically consider recommendations for the dues structure for 2004.

Adjournment

The meeting was adjourned at 10:20 AM.