

IGFOA EXECUTIVE BOARD MEETING

August 14, 2002

Holiday Inn, Urbana

2:00 – 4:00 PM Board Meeting

I. Call to Order – 2:05 pm

**Executive Board Members Present:**

President – Mary Dankowski

President Elect – Jeff Rowitz

Vice President – Brian Barnes

Treasurer – Brian Caputo

Secretary – Beverly Sterrett

Member-at-Large – David Richardson

Member-at-Large – Robert Fialkowski

Associate Member – Ted Steinbrecher

Past President – Gary Szott

Board Members Absent:

Member-at-Large – Kathy Booth

Chapter Reps. Present:

Sue Stanish – Chicago Metro Chapter

Delora Siebrecht – Downstate Chapter

Committee Chairs Present:

IGFOA Staff Present:

Marianne Shank, Executive Director

II. Approval of Consent Agenda

A motion to approve items under the consent agenda, (April 25, 2002 minutes and Treasurer's report as of June 30, 2002) was made by Brian Barnes. The motion was seconded and approved unanimous

III. President's Report [Mary Dankowski]

- a. *President Dankowski said that the majority of the board goals had been accomplished thanks to the hard work of the board and committees.*
- b. President Dankowski is waiting for a return call from Mike Petersen, President of IMTA, to coordinate a joint meeting between IGFOA and IMTA during the IML conference in Chicago. The tentative time is Friday, September 13, 2002 at 10:00 AM.
- c. The president reviewed the 2002 calendar pointing out upcoming events.
- d. President Dankowski handed out invitations to the Board for an end of term party to be held at Dave & Busters.

IV Executive Directors Report [Marianne Shank]

- a. The Chicago Metro Chapter proposed that their meeting registration, intake and bookkeeping be done by IGFOA staff. A discussion followed which concluded that this could be done by Marianne and Ruth. It was suggested that the same opportunity be made available to the other chapters. It was suggested by Treasurer, Brian Caputo that an administration fee of \$340 be charged for each event. Brian Barnes made the motion, it was seconded and approved unanimously.
- b. Information Management Plan status report- Marianne said that the committee was behind schedule on the network dial in. They were looking into a RFP for an association management program.
- c. Membership status report was given (see attached)
- d. Equipment replacement reserve threshold- a recommendation to increase the threshold to \$1,000 and to move the reserve requirement for equipment from 20% to 33%. Brian Barnes made the motion, it was seconded and approved unanimously.
- e. Mid-year financial status report - see attached

- f. Credit card affinity program proposal – after some discussion it was decided that the Board was not interested at this time.
- g. Electronic voting- Executive Director Marianne Shank informed the board that this was now legal.

V. GFOA Representative[Len Flood]

President Dankowski noted that Len Flood the GFOA representative could not attend the meeting but she and he had attended the state representative's conference in Denver and it was a good meeting.

VI. IGFOA Chapter representative Reports

- a. Chicago Metro Chapter [Sue Stanish] – Sue thanked the board for considering the Chicago Metro proposal and mentioned the next Chicago Metro Chapter meeting was September 5, 2002.
- b. South Metro Chapter [Bob Guess} – Mary Dankowski said that Bob was unable to attend but the South Metro Chapter was having another night at the races in Joliet on September 6, 2002.
- c. Downstate Metro Chapter [Delora Siebrecht] – Delora thanked everyone for coming and said that there was a good turnout for the Budget Seminar the next day.

VII. Committee Chair Reports

- a. Career Development – attached
- b. Conference – Brian Barnes said everything was coming together and even if there is a baseball strike we would have good entertainment at the Sunday event.
  - 1. Brian Caputo said the Program is in place
- c. Financial Review – no report but it will be ready by\_\_\_\_\_
- d. Legislative Committee – no report
- e. Membership – Marianne reported that the honorary life time members will be changed to a founders awards and the membership committee is working on it.
  - 1. Retired member definition recommendation to invite retired members to conference.

- f. Nominating Committee Report- Gary Szott noted that this was the last meeting for Beverly Sterrett and Ted Steinbrecher. He thanked both Beverly and Ted for their contributions to the executive board.  
The recommendations for the IGFOA 2002-03 Board are attached.
- g. Ad-hoc Past Presidents [Gary Szott] – no report
- g. TARC- report attached.
- h. Technology & Communication –
- i. Women's Network- Marianne mentioned that the Women's Network were going to be working with Women in Public Finance forum in September, 2002.

VIII Associate Representative Report [Ted Steinbrecher]

- a. Recommendation to form Associate Forum  
Discussion on associate forum, the board members felt that it was a good idea but wanted Ted Steinbrecher to be a part of since he has knowledge with the board.

IX Other Business

- a. 2002-03 Executive Board meeting schedule (see attached).
- b. IMRF Executive Trustee Nominations – Bill Stafford will not run and no one has asked for the board's support.

- X Adjourn – a motion to adjourn was made by Brian Barnes, the motion was seconded and approved unanimously at 4:00 PM.

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*Respectfully submitted by Beverly Sterrett, Secretary*

*Approved by the IGFOA EXECUTIVE BOARD ON \_\_\_\_\_,*