# How did Dixon IL become the Victim of **Embezzlement?**

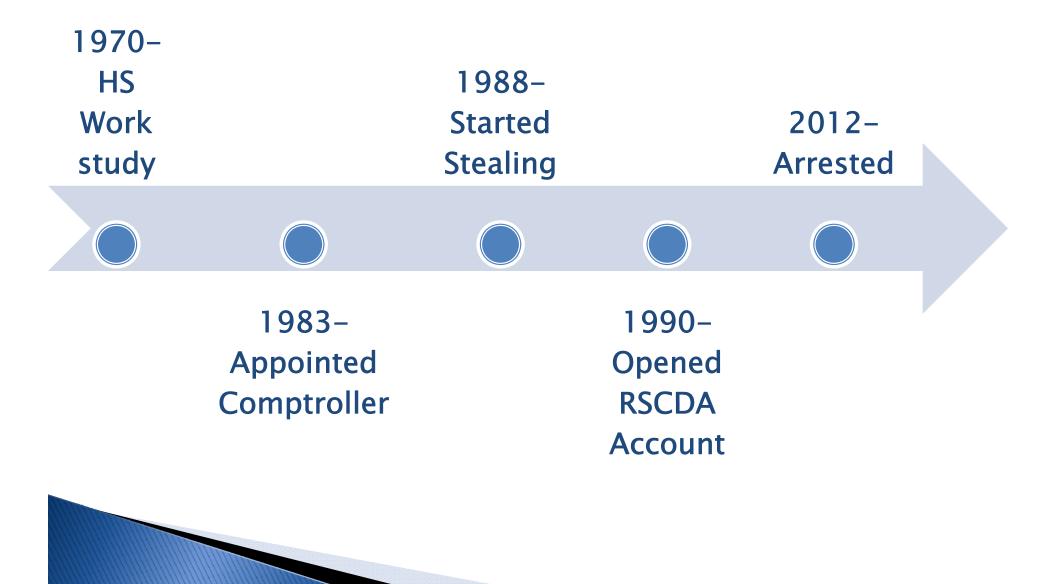


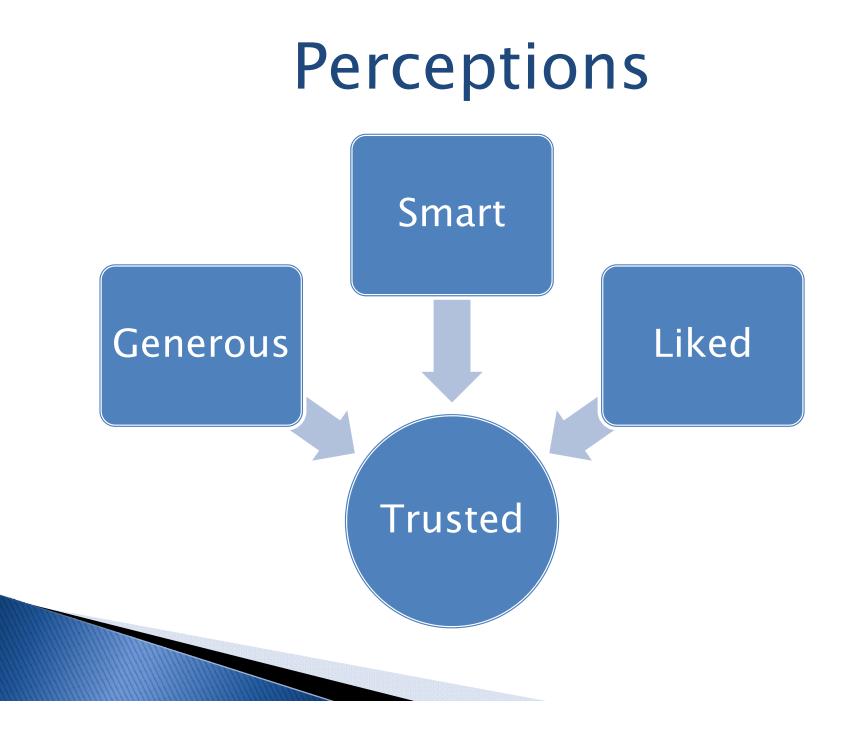


### **Rita Alice Humphrey Crundwell**



### **Employment Timeline**





# >\$53,000,000

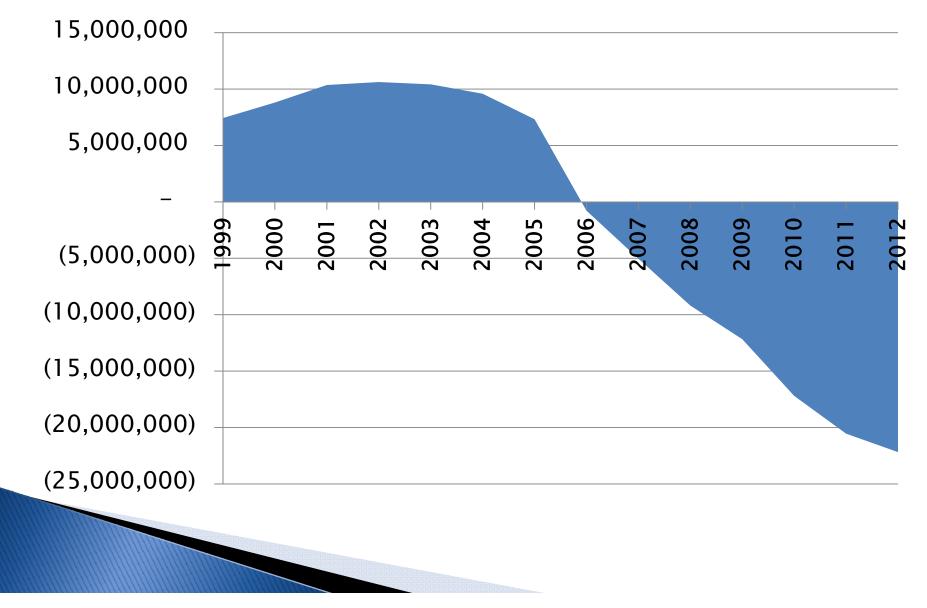


## Dixon's Annual Budget

# Operating = \$9,000,000 All Funds = \$23,000,000



### **General Fund Balance less Debt**

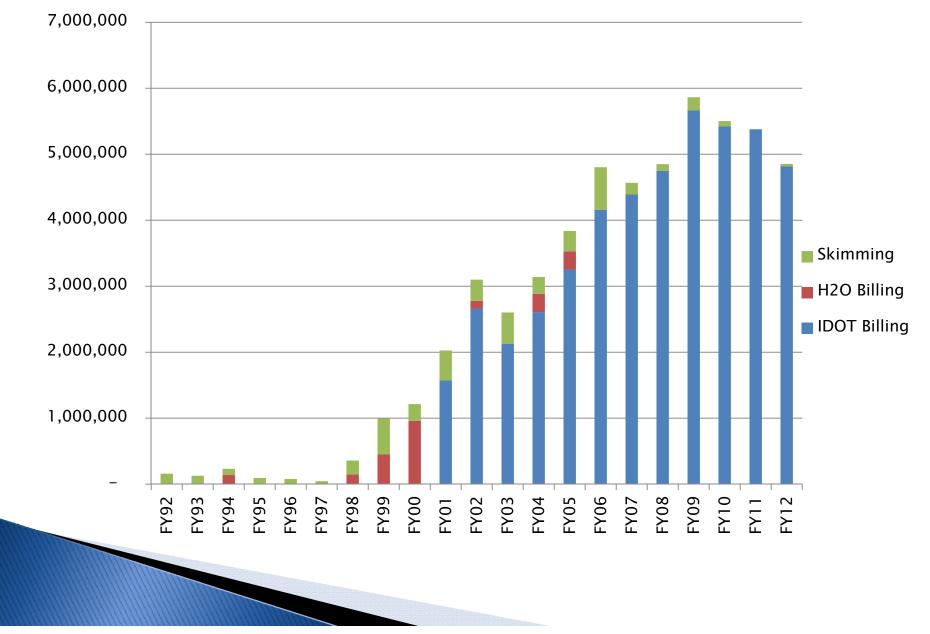


## Two methods of Theft:

1)Skimming-"Money lying around"

## 2)Billing–Fictitious construction invoices

#### Annual Theft by Type

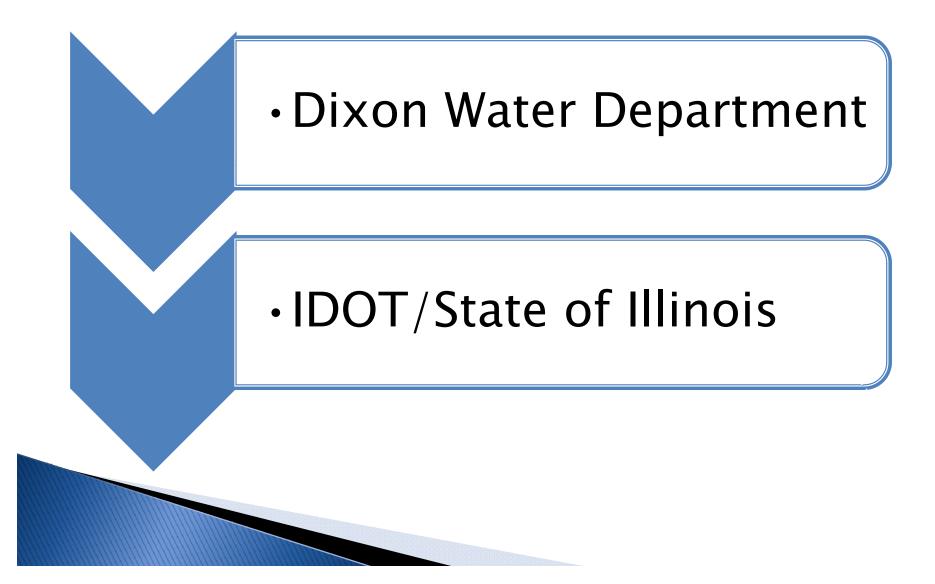


#### Skimming FY09 – FY12

Damage Reimbursement Insurance Claims Ins Premium Rebate Med Ins Pool Rebate **Overpay Refunds** Road Salt Sale Stop Loss Reimbursement Customer Reimbursement Contracted Waste Treatment Unknown

1,075.00 2,322.00 71,172.00 74,274.27 6,942.00 8,000.00 13,892.98 29,062.11 236,351.05 13,540.17 456,631.58

### Fictitious Construction invoices:



#### Dixon IL Water Dept Capital Project Sheet

#### NM LINCOLN STATUE DR.

DATE	PROJECT #	LABOR HRS	LABOR COST	MATERIAL	MAT QTY	UNIT COST	MATCOST
98/Sep/14	LINCOLN STATUE DR	80	\$2,000.00	6" DI PIPE	162	\$6.28	\$1,017.36
98/Sep/14	LINCOLN STATUE DR		\$0.00	6" VALVE	1	\$232.00	\$232.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	664-S BOX	2	\$58.00	\$116.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	4" VALVE	1	\$144.00	\$144.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	6 X 6 TEE	1	\$72.00	\$72.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	10 X 6 TEE	1	\$210.00	\$210.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	6X4 REDUCER	1	\$32.00	\$32.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	6" HYDRANT	1	\$765.00	\$765.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	6" HOLDING SPOOL 3	1	\$93.00	\$93.00
98/Sep/14	LINCOLN STATUE DR		\$0.00	6" DUO SLEEVE	1	\$112.96	\$112.96
98/Sep/14	LINCOLN STATUE DR		\$0.00	10" PLUG	1	\$44.44	\$44.44
98/Sep/14	LINCOLN STATUE DR		\$0.00	6" 90 BEND	2	\$67.00	\$134.00
98/Sep/22	LINCOLN STATUE DR	9	\$225.00	8" CAP	1	\$30.50	\$30.50
98/Nov/18	LINCOLN STATUE DR	72	\$1,800.00	6" DI PIPE	220	\$6.10	\$1,342.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	6" VALVE	1	\$225.00	\$225.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	664-S BOX	1	\$58.00	\$58.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	6" DUO SLEEVE	1	\$112.96	\$112.96
98/Nov/18	LINCOLN STATUE DR		\$0.00	6 X 4 REDUCER	1	\$44.00	\$44.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	4" HOLDING SPOOL 1	1	\$53.00	\$53.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	6" HOLDING SPOOL 1	2	\$55.00	\$110.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	6" 11 1/4 BEND	1	\$42.57	\$42.57
98/Nov/18	LINCOLN STATUE DR		\$0.00	6" 45	2	\$47.80	\$95.60
98/Nov/18	LINCOLN STATUE DR		\$0.00	4" 45	2	\$36.00	\$72.00
98/Nov/18	LINCOLN STATUE DR		\$0.00	ROCK	100	\$3.60	\$360.00
			\$4,025.00		TAL MATERIAL		\$5,518.39
	-			TOTAL M	ATERIALS AND	LABOR	\$9,543.39



#### Fake Water Department Invoice

WATER DEPARTMENT OF THE CITY OF DIXON P.O.BOX 386 DIXON,ILLINOIS 61021 TELEPHONE 815-288-3381



		<b></b>		TOTAL
DATE	3/17/99	New Projects	REQ#	\$106,000.00
I			т. Т	
1				
ITEM	7			
ITEM				AMOUNT
1	New Projec	ts-New Extension Pro	ojects	\$106,000.00
2	Tollway	Industrial Park/AAA	ł	
3				
4				
5				
6				



7

#### FY09 Fictitious Projects

<u>Project</u>	<u>Contract Amt.</u>	<u>FY09 Amt.</u>
Rt. 26/ Tollway Intersection	3,896,500	1,635,000
Rt. 26/ Tollway Intersection	1,653,403	185,000
Toll Booth Demo/Relocation	4,715,000	1,264,000
South Hennepin	275,000	275,000
S. Galena Resurface	945,500	945,500
Traffic Signal Update	1,359,000	1,359,000
		5,663,500

#### ΙΝΥΟΙCΕ

#### INVOICE NO. 104397 RESP. CODE 8040 INVOICE DATE 04/01/11 REVENUE CODE 6305 DIXON, CITY OF AUDIT NUMBER C/O City Clerk PAYER NUMBER 06614 City Hall Dixon IL 61021 EXPLANATION OF CHARGES PAY FROM THIS INVOICE IL ROUTE 38 INTERSECTION/ROUTE 52 LOCATION: LOCAL SECTION: CHICAGO AVENUE FA5492 ROUTE : 101RS-3 SECTON : COUNTY : Lee R-86-547-15 IOB NO. : PROJECT NO .: MR-09-36-10/000 a)cH 7200.37 61385 CONTRACT NO .: The Agreement executed between DIXON, CITY OF, and the State of Illinois provides that the city will reimburse the state for part of the construction and engineering costs. CITY SHARE: \$4,076,000.00 City Share \$4,076,000.00 Less Previous Payments (\$3,876,000.00) Balance Due \$200,000.00 Payment Due Date: 04/15/11 NOW DUE FINAL \$200,000.00

PLEASE MAKE CHECK PAYABLE TO TREASURER, STATE OF ILLINOIS AND MAIL TO: Illinois Department of Transportation Room 322, Harry R. Hanley Building 2300 So. Dirksen Parkway Springfield, IL 62764





### Real IDOT Invoice



Invoice

City of Dixon City Hall City Clerk Dixon, IL 6102	1	INVOICE NO.100159RESP. CODE8040INVOICE DATE11/10/2005REVENUE CODE6305AUDIT NUMBERPAYER NUMBER06614			
EXPLANATION O	F CHARGES	PAY FROM THIS INVOICE			
LOCATION: LOCAL SECTION: ROUTE: SECTION: COUNTY : JOB NO. : PROJECT NO.: CONTRACT NO.:	FAP 316 30BR-2 Lee C-92-169-00 NHF-0316/018/000	AMC	DUNT		
City of Dixon, and	ity will reimburse the State				
FINAL CITY SHA	RE:				
Q050L01 103 07A0L01 @ 10 Plus Engineer City of Dixon s Less previous	ng @ 15% hare	\$190,288.92 \$536,111.32 \$555,140.21 \$638,411.24	\$19,028.89 \$536,111.32 \$83,271.03 (\$616,930.00)		
	Date 11/24/2005	TOTAL DUE	\$21,481.24		
PLEASE MAKE C	HECK PAYABLE TO TREASURER,	STATE OF ILLINOIS			

MAIL TO: Illinois Department of Transportation Room 322, Harry R. Hanley Building 2300 So. Dirksen Parkway Springfield, IL 62764

INQUIRIES CONTACT: Sunday Odele at 217/785-4617.



## Sister Cities Checking Account

Used between 1988 and 1990

Co-mingled stolen with legitimate funds

\$54,000

### **RSCDA Checking Account**

"Reserve Sewer Capital Development Account"

Opened in 1990

Not Recorded in General Ledger

RSCDA statements were "hidden" from bank reconciliation staff

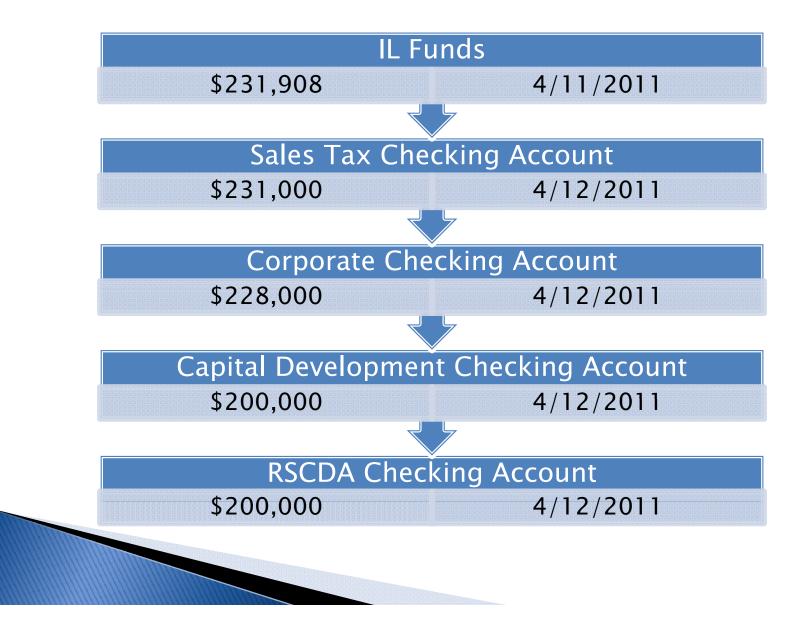
## Cash Accounts

31 Total Checking Accounts

28 Manual Checking Accounts

' Signature Required

### Cash Transfer Example



The second state of States of the second state State of the local division in the local div 70-2390/719 427 CITY OF DIXON 4003468373 SALES TAX FUND DATE Corporate Kund PAY TO THE \$ 228,000.00 ORDER CT Two hundred twenty- eight thousand + 100/12 DOLLARS @ FIFTH THIRD BANK MEMO 1:0719239091: 4003468373" 0427 1. M. M. D. D. L. Ji. 1744 70-2390/719 CITY OF DIXON 01-85 CORPORATE FUND 4/12/11 CITY HALL Two hundred thousand tholes Dollars & 200,000 CO--07)-Rita Ce Vinio FIFTH THIRD BANK For 10719239091: 4005962563# 1744 ~ 70-2390/719 4003597503 578 CITY OF DIXON CAPITAL DEVELOPMENT FUND DATE 4/12/11 \$ 200,000.00\*\* PAY TO THE Treasurer ORDER OF\_\_\_\_ Two hundred thousand & no/100-----DOLLARS 🗄 🛎 FIFTH THIRD BANK MEMO 10719239091 4003597503\* 0578

## **Budgets**

### Lies and Deceptions









**Public Works Director** 

#### CITY OF DIXON BUDGET REQUESTS FY2012/13





File Copy

### Dixon IL FY12 General Budget

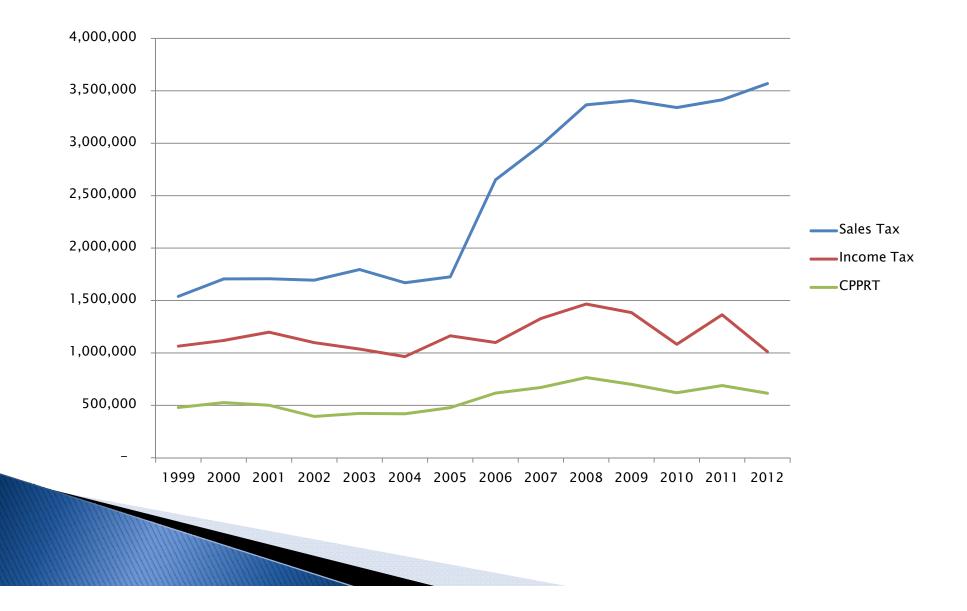
#### GENERAL FUND

#### ESTIMATED REVENUES AND BUDGETED EXPENDITURES

	2009/10 ACTUAL	2010/11 PROJECTED	2011/12 PROJECTED
BEGINNING BALANCE - MAY 1ST:	\$525,842.45	\$140,000.00	\$65,000.00
OPERATING REVENUES: 20100.00 Real Estate Taxes 20105.00 Police Protection Tax 20106.00 Fire Protection Tax 20108.00 Road & Bridge Tax 20110.00 Claim & Judgment Tax 20124.00 Audit Tax 20400.00 Fire Insurance Tax 20600.00 Motel Tax 20700.00 State Income Tax	\$1,033,429.09 \$273,833.12 \$68,165.03 \$99,384.77 \$321,346.26 \$48,682.79 \$0.00 \$58,959.76 \$1,030,051.17	\$934,500.00 \$263,000.00 \$95,500.00 \$100,600.00 \$337,000.00 \$50,000.00 \$60,000.00 \$850,000.00	\$947,352.00 \$254,487.00 \$95,500.00 \$95,091.00 \$326,131.00 \$49,477.00 \$0.00 \$60,000.00 \$850,000.00
<ul> <li>20800.00 Utility Tax</li> <li>21000.00 Licenses</li> <li>22000.00 Permits</li> <li>23000.00 Fees</li> <li>24000.00 Penalties</li> <li>24201.00 Drug &amp; Confiscated Property &amp; DARE</li> <li>28000.00 Miscellaneous</li> </ul>	\$744,476.62 \$65,560.80 \$41,127.20 \$159,261.20 \$150,838.43 \$6,803.12 \$215,621.19	\$700,000.00 \$58,500.00 \$40,000.00 \$160,000.00 \$145,000.00 \$51,000.00 \$186,500.00	\$700,000.00 \$64,000.00 \$36,840.00 \$166,000.00 \$125,820.00 \$50,750.00 \$285,375.00
TOTAL OPERATING REVENUES	\$4,843,383.00	\$4,171,600.00	\$4,171,823.00



### Tax Revenue- FY99 to FY12

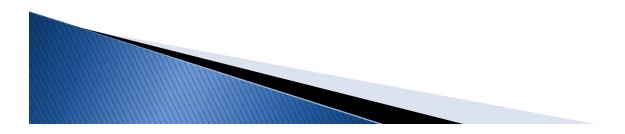


#### Dixon IL FY12 Capital Budget

#### CAPITAL DEVELOPMENT FUND ESTIMATED REVENUES & EXPENDITURES

	2009/10 ACTUAL	2010/11 PROJECTED	2011/12 BUDGET
BEGINNING BALANCE MAY 1ST:	\$5,726,714.57	\$300,000.00	\$50,000.00
OPERATING REVENUES:			
<ul> <li>20100.37 Special Assessment Payments</li> <li>28600.37 Interest</li> <li>29000.37 Grant Funds</li> <li>29900.37 Loan Proceeds</li> </ul>	\$0.00 \$18,523.88 \$0.00 \$5,330,000.00	\$5,000.00 \$7,000.00 \$0.00 <b>\$20,500,000.00</b>	\$5,000.00 \$7,000.00 \$0.00 \$20,700,000.00
TOTAL FUNDS AVAIL. FOR BUDGETING	\$11,075,238.45	\$20,812,000.00	\$20,762,000.00
BUDGETED EXPENDITURES:			
PROFESSIONAL SERVICE & FEES: 04100.37 Legal 04300.37 Engineering	\$0.00 \$473,000.00	\$25,000.00 \$1,000,000.00	\$25,000.00 \$1,000,000.00
<ul><li>07200.37 Capital Improvements/Streets Over \$1500</li><li>07201.37 Capital Improvements/Sewers Over \$1500</li><li>07900.37 Other Over \$1500</li></ul>	\$1,345.00 \$324,937.73 \$6,878,294.61	\$2,000,000.00 \$2,000,000.00 \$12,000,000.00	\$2,000,000.00 \$2,000,000.00 \$12,000,000.00
08500.37 Bond Payment 08600.37 Interest Payment 08900.37 Miscellaneous	\$647,000.00 \$558,295.50 \$0.00 _	\$900,000.00 \$800,000.00 \$2,000,000.00	\$900,000.00 \$800,000.00 \$2,000,000.00
TOTAL EXPENDITURES	\$8,882,872.84	\$20,725,000.00	\$20,725,000.00
ENDING BALANCEAPRIL 30, 2012	\$37,000.00		
TOTAL ENDING BALANCE & EXPENDITURES	\$20,762,000.00		

# Monthly Reports



#### TREASURER'S REPORT MONEY MARKET FUNDS Month Ending: April, 2011

Month Ending: April, 2011							
	ACCT.	CASH ON	RECEIPTS	DISBURSE-	CASH ON	FIFTH	MIDLAND
FUNDS	SERIES	DEPOSIT	FOR	MENTS FOR	DEPOSIT END	THIRD	STATES
		LAST REPORT	MONTH	MONTH	OF MONTH	BANK	BANK
Corporate	0.00	(\$725,319.04)	\$895,054.51	\$638,416.69	(\$468,681.22)	(\$194,458.28)	(\$274,222.94)
Garbage	10201.04	\$3,966.81	\$0.82	\$0.00	\$3,967.63	\$3,967.63	\$0.00
Public Benefit	10101.05	\$103,045.88	\$3.35	\$0.00	\$103,049.23	\$0.00	\$103,049.23
Band	0.06	\$20,529.11	\$0.62	\$773.51	\$19,756.22	(\$160.13)	\$19,916.35
Municipal Airport	10201.10	(\$87,149.23)	(\$19.76)	\$7,092.52	(\$94,261.51)	(\$96,377.26)	\$2,115.75
Oakwood Cemetery	10201.12	(\$168,430.97)	\$5,640.12	\$16,426.05	(\$179,216.90)	(\$187,568.02)	\$8,351.12
Social Security	10101.13	\$318,275.14	(\$12,718.40)	\$2,000.00	\$303,556.74	\$0.00	\$303,556.74
Illinois Municipal Ret.	10201.19	\$687,123.34	(\$14,764.43)	\$2,000.00	\$670,358.91	\$581,292.01	\$89,066.90
Civil Defense	10201.22	\$52,946.22	\$10.35	\$240.00	\$52,716.57	\$49,873.86	\$2,842.71
Riverfront TIF	10101.25	\$422,993.99	\$70.27	\$0.00	\$423,064.26	\$326,287.48	\$96,776.78
Rivershore Subaccount	10102.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Emergency Vehicle Fund	0.27	\$158,116.78	\$35,111.23	\$10,353.61	\$182,874.40	\$0.00	\$182,874.40
Landfill	0.33	(\$598,855.15)	\$116,431.03	\$325,225.00	(\$807,649.12)	(\$433,034.28)	(\$374,614.84
SUB TOTAL GENERAL ACCOUNT		\$187,242.88	\$1,024,819.71	\$1,002,527.38	\$209,535.21	\$49,823.01	\$159,712.20
Insurance Reserve	10102.00	\$50,419.06	\$1,489.02	\$0.00	\$51,908.08	\$0.00	\$51,908.08
Confiscated Property	10203.00	\$38,729.82	\$6.27	\$0.00	\$38,736.09	\$38,736.09	\$0.00
Drug Fine	10204.00	(\$1,701.73)	\$954.38	\$0.00	(\$747.35)	(\$747.35)	\$0.00
DUI Equipment	10207.00	\$4,468.57	\$398.39	\$0.00	\$4,866.96	\$4,866.96	\$0.00
Police Vehicle Fund	10209.00	\$10,200.72	\$542.74	\$0.00	\$10,743.46	\$10,743.46	\$0.00
Tourism - MMF	10500.00	\$7,669.77	\$127.71	\$0.00	\$7,797.48	\$0.00	\$7,797.48
Library General Fund	10202.11	\$40,495.59	\$586.62	\$33,791.56	\$7,290.65	\$7,290.65	\$0.00
Library Working Cash Fund	10201.11	\$135,814.56	(\$269.29)	\$0.00	\$135,545.27	\$135,545.27	\$0.00
Oakwood Endowment Fund	10201.14	\$83,041.86	\$501.17	\$0.00	\$83,543.03	\$83,543.03	\$0.00
Firemen's Pension	0.15	\$138,083.28	\$19.34	\$2,000.00	\$136,102.62	\$0.00	\$136,102.62
Police Pension	0.16	\$632,649.50	\$342.75	\$2,100.00	\$630,892.25	\$0.00	\$630,892.25
Motor Fuel Tax	10101.17	\$22,671.44	\$3.06	\$2,532.50	\$20,142.00	\$0.00	\$20,142.00
Sales Tax Fund	10201.23	\$2,787.54	\$248,001.11	\$248,130.00	\$2,658.65	\$2,658.65	\$0.00
Landfill Reserve	10202.33	\$2,983.92	\$0.49	\$0.00	\$2,984.41	\$2,984.41	\$0.00
Landfill Surcharge	10300.33	\$4,952.93	\$1.02	\$0.00	\$4,953.95	\$0.00	\$4,953.95
Alternate Revenue Bonds	10137.31	\$17.85	\$0.00	\$0.00	\$17.85	\$0.00	\$17.85
Sewage Treatment Fund	10106.36	\$20,332.74	\$266,445.83	\$58,691.35	\$228,087.22	\$0.00	\$228,087.22
Capital Projects Fund	10103.37	(\$3,950.33)	\$0.37	\$0.00	(\$3,949.96)	\$0.00	(\$3,949.96
Capital Development Fund	0.37	\$10,870.50	\$325,003.44	\$325,000.00	\$10,873.94	\$4,292.69	\$6,581.25
		**	41 000 071 10	AL 074 770 70	1 41 501 001 01	4000 700 07	A1 040 044 04

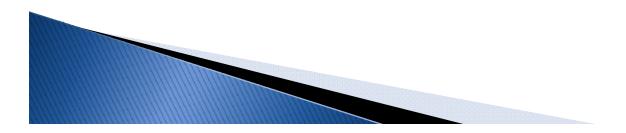
GRAND TOTAL M/M FUNDS

\$1,387,780.47 \$1,868,974.13 \$1,674,772.79 \$1,581,981.81 \$339,736.87 \$1,242,244.94

)52: Run	5/10/11	CITY OF DIX		CAPITAL DEVELO	PMENT FUND Page
		EXPENDITURES versu			
			Years Budget	Expended	Spent% Available
4100.37	Legal	с — Ческ) — минес — компесия — красни, станов и на солото на солото на солото на солото на солото на солото на	25,000.00	. 00	25,000.00
4200.37	Grant Ar	plications	. 00	.00	. 00
4300.37	Engineer	ing	1,000,000.00	766,000.00	76.6 234,000.00
7200.37	Capital	Improvements/Streets	2,000,000.00	4,512,500.00	230.6 2,612,500.00
7201.37	Capital	Improvements/Sewers	2,000,000.00	. 00	2,000,000.00
7900.37	Other		12,000,000.00	2,190.19-	.0 12,002,190.19
8500.37	Bond Pay	ment	900,000.00	. ഗഗ	900,000.00
8600.37	Bond Int	erest	800,000.00	264,032.13	33.0 535,967.87
8900.37	Miscella	neous	2,000,000.00	102.05	.0 1,999,897.95
9900.37	Transfer	to corporate fund	. 00	.00	.00
9917.37	Transfer	to M.F.T.	. 00	. 00	. úa
		***	20,725,000.00	5,640,443.99	27.2 15,084,556.01
TOTAL.	CAPIT	AL DEVELOPMENT FUND	20,725,000.00	5,640,443.99	27.2 15,084,556.01



## **Annual Reports**



#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (DEFICITS GOVERNMENTAL FUNDS Year Ended April 30, 2011

Illinois Municipal Municipal Municipal Sales Capital General Retirement Tax **Development** Airport REVENUES General property taxes 1,996,489 \$ 450,095 \$ \$ \$ \$ -Foreign fire insurance tax Intergovernmental revenues 3,018,740 1,298,390 3,465,905 -Licenses, permits, and other fees 282,192 Fines and penalties 129,461 Charges for services -Revenue from use of money and property 58,351 12,605 75 36 -Other 402,776 60,000 176 **Total revenues** 5,829,658 1,356,917 462,700 3,465,980 60,036 EXPENDITURES General government 1,865,160 11,342 51,230 Public safety: Police protection and community relations 2,859,124 Fire fighting and prevention and emergency vehicle 1,395,520 Public works 140,968 Highways and streets 731,015 -Traffic development 87,091 Welfare-Civil Defense Culture and recreation Airport operations 1.420.662 -Cemetery operations Capital outlay 5,376,412 Debt service: Principal 475,666 679,000 Interest 264.032 Payments to pensions 754,836 189,888 Payments to Social Security System Total expenditures 201,230 51,230 6,319,444 8,309,380 1,420,662 Excess (deficiency) of revenues over expenditures (6,259,408) (2, 479, 722)(63,745) 261,470 3,414,750 OTHER FINANCING SOURCES (USES) Debt proceeds 1,000,000 679,000 \_ Operating transfers in 5,308,000 971,000 Operating transfers out (3,364,000) (645,000) -Total other financing sources (uses) 5,987,000 1,326,000 (3, 364, 000)Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses (1, 153, 722)(63, 745)261,470 50,750 (272,408)

#### NOTE 3 - CAPITAL ASSETS

Capital asset activity for the year ended April 30, 2011, was as follows:

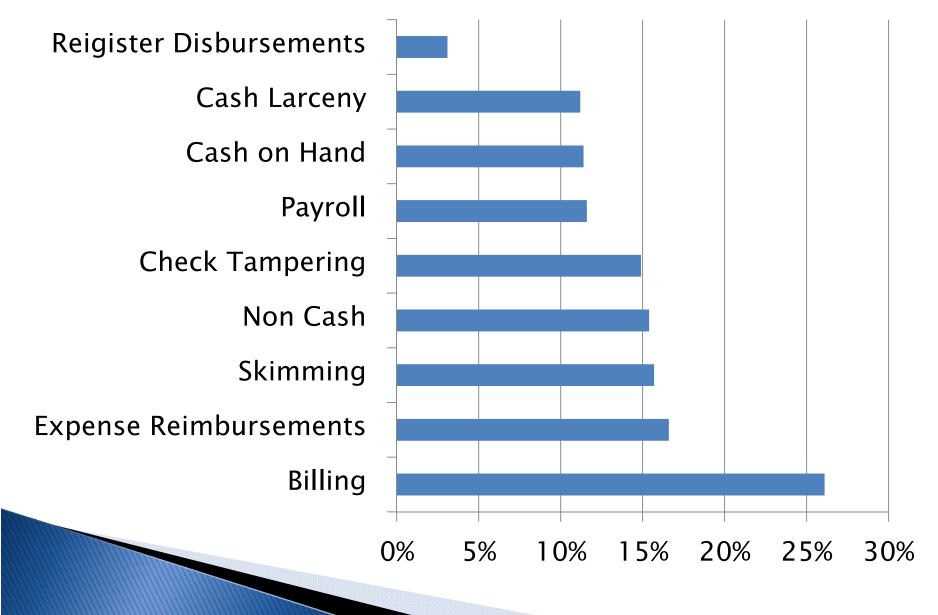
Governmental activities:	Balance at <u>May 1, 2010</u>	Additions	Disposals	Balance at April 30, 2011
Capital assets not being depreciated: Land Construction in progress	\$ 2,530,861 208,420	\$- _1,312,218	\$- <u>148,824</u>	\$ 2,530,861 <u>1,371,814</u>
Total capital assets not being depreciated	2,739,281	_1,312,218	148,824	3,902,675
Capital assets being depreciated: Buildings Equipment Infrastructure	12,146,367 5,869,497 48,323,524	205,909 <u>6,450,053</u>	72,509	12,146,367 6,002,897 54,773,577
Total capital assets being depreciated	66,339,388	6,655,962	72,509	72,922,841
Less accumulated depreciation: Buildings Equipment Infrastructure	4,030,407 3,896,522 14,958,858	306,039 432,076 _2,149,339	- 48,261 	4,336,446 4,280,337 17,108,197
Total accumulated depreciation	22,885,787	2,887,454	48,261	25,724,980
Governmental activities capital assets, net	<u>\$ 46,192,882</u>	<u>\$5,080,726</u>	<u>\$_173,072</u>	<u>\$ 51,100,536</u>

**Discovery** 

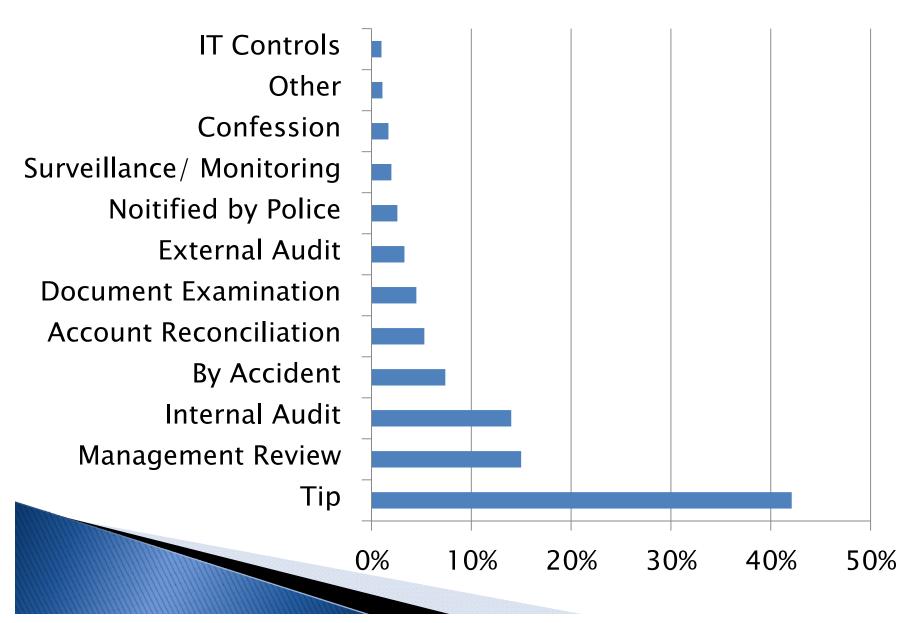
## City Clerk requested the bank statements be faxed

### FBI- 7 months

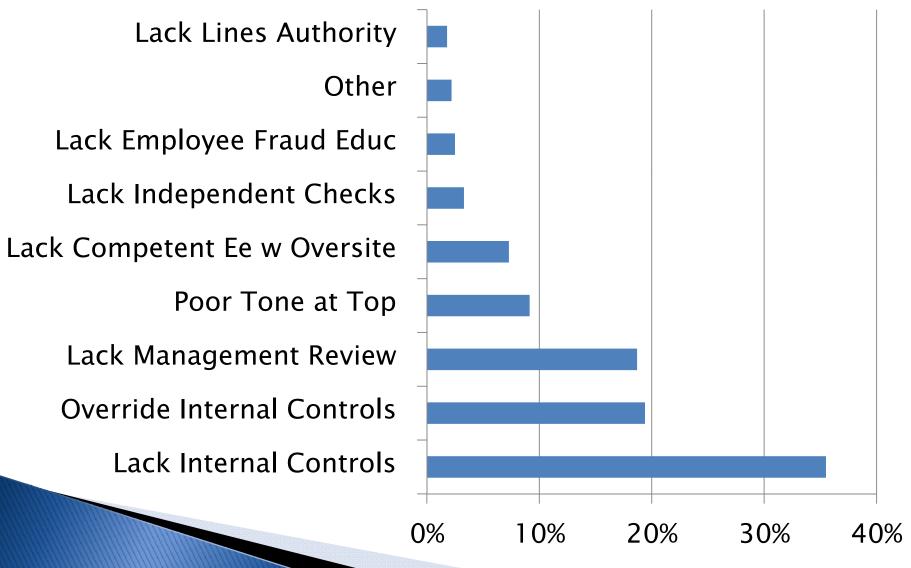
### **Asset Misappropriation Schemes**



## **Detection Method**



### Primary Internal Control Weakness



### **ACFE Recommendations**

Hotline: Anonymous/ Confidential Third Party

Fraud Awareness Training: Management and Employees Behavior Red Flags

## Discussion

