

**IGFOA Seminar**  
**Capital Improvement Planning**  
**October 10, 2008**  
**OUTLINE**

<u>Time</u>	<u>Topic</u>
9-10:30 –	Getting the Plan Started-- <ul style="list-style-type: none"><li>• Explaining/Discussing our individual CIP plans—What is in our plan-- project types (buildings, streets, water,etc.) and thresholds</li><li>• Our Five year plans (Review CIP Documents)</li><li>• How do we prioritize?</li><li>• Tying the Capital Budget to the Operating Budget</li><li>• Anything else?</li><li>• Questions from audience</li></ul>
10:45-12:00-	Borrowing and Financing-- Funding Sources <ul style="list-style-type: none"><li>• Debt issuance-types, process, structure, premiums, discounts, issuance costs, levy, etc.</li><li>• Financing plan- development</li><li>• TIFS?</li><li>• Examples of our financing plan</li><li>• Use of Fund Balance, Pay as you go</li><li>• Grants, transfers, other funds</li><li>• Anything else?</li><li>• Questions from audience</li></ul>
1:00 – 2:15	Maintenance vs. improvement Accounting for assets, useful lives, extending useful lives, allocating funds for maintenance <ul style="list-style-type: none"><li>•</li><li>• Questions from audience</li></ul>
2:30-4:00	Case Studies— (new municipal facility), (College expansion), (a project you may have completed or is in process) <ul style="list-style-type: none"><li>• Explaining/Discussing our individual large projects</li><li>• Referendum</li><li>• Financing</li><li>• Financial approvals</li><li>• Change order management</li><li>• Anything else?</li><li>• Questions from audience</li></ul>