

E-list for non-Chief Financial Officer members!

Calling all Assistants, Deputies, Division Managers, and other local government finance professionals – a listserv is available to exchange queries and information for IGFOA members.

To subscribe to the igfoa-assistants elist select *Members Login* at www.igfoa.org enter your *User Name* and *Password* then select *My Profile*. Scroll through your profile, near the bottom are two fields needed to activate your listserv subscription:

1. **Email address for Elists** Email address to use for IGFOA elists. This field must be completed to use the elist function and can be the same email used for general communications with IGFOA.
2. **Elist subscriptions** Choose *Assistants* e-list to exchange queries and information.

Be sure to save your changes. You will receive an email confirming your subscription and instructing you how to contact others on the e-list.

To unsubscribe from this elist follow these step-by-step instructions.

login at www.igfoa.org

click My Profile

scroll down to the elist attribute

hold down Ctrl key and click the elist

save changes

Please continue to use the **Members Exchange Bulletin Board** to post queries and information for all members (including those pesky CFOs).

The igfoa-assistants listserv is intended to provide you an additional avenue to communicate with colleagues about professional issues and challenges. The listserv allows you to post messages to subscribers then exchange replies as a group or individuals. Messages posted through the listserv will not be posted to the Members Exchange Bulletin Board unless the sender chooses to do so. IGFOA reserves the right to terminate individual subscriptions at any time if the listserv is used in an inappropriate or unprofessional manner.