IGFOA Executive Board Meeting
Friday, August 17, 2007
NIU Naperville
Board Room 165, 1120 Diehl Road, Naperville, Illinois
9:30 AM – Noon AM Board Meeting

AGENDA
subject to change

I. Call to Order

President Fialkowski called the meeting to order at 9:35 am.

Executive Board Members Present:

President-Bob Fialkowski
President Elect-Mark Nannini
Past President Kathryn Booth
Secretary-Rita A. Trainor
Member at Large-Peg Hartnett
Member at Large-Sue Stanish
Member at Large-Kim Auchstetter
Chicago Metro Representative- Dave Erb, *filling in for Jeff Martynowicz*
South Metro Chapter Representative-Barbara Maziarek *(arrived at 9:39)*

Executive Board Members Absent:

Vice President-Dallas Whitford
Treasurer-Tom Kuehne
Chicago Metro Representative- Jeff Martynowicz
Downstate Representative-Ron Eldridge
GFOA State Representative-Mary Dankowski
Associate Representative-Lynda Given

IGFOA Staff Members Present:

Executive Director-Marianne Shank

II. Approval of Consent Agenda

Peg Hartnett requested that the minutes from the last meeting be removed from the consent agenda, since she had not been present and couldn't vote on them. Kim Auchstetter moved to adopt the consent agenda sans minutes, Sue Stanish seconded. The motion passed.

III. Approval of Meeting Minutes

A. Executive Board Meeting May 25, 2007

Kathy Booth moved and Kim Auchstetter seconded a motion to accept the minutes, motion passed.

IV. President's Report

A. 2007 Strategic Priorities Status Report

Director Shank went over the plan, giving the board a complete overview of all of items. The report is available on line.

B. Executive Board Recognition

The volunteer leader appreciation dinner is being held on the Saturday evening before conference in Springfield. This is held for board members, committee chairs, and past presidents.

C. IMRF Trustee Election endorsement

Two suggestions were considered. One was an outright endorsement of candidates and the other was to provide information about the candidates on our website for the benefit of our members or anyone who is interested in getting any information on the candidates. Kathy Booth moved and Sue Stanish seconded a motion to adopt the second approach. President Fialkowski requested that all board members send 2-3 proposed questions for the candidates to answer. President Fialkowski and Director Shank will evaluate the questions submitted and finalize the list to be sent to the candidates. Director Shank Shank will ensure that the website is set up to accommodate this information and will send the candidates the questions and request that they send their responses to the question to her by September 30 to be posted on the IGFOA website.

D. Partnering with other Associations

Mark Nannini has reached out to two other organizations, Illinois Municipal Treasurer's Association (IMTA) and the Illinois Park & Recreation Association. It was noted that there are over 6,600 units of local government in the state of Illinois and the combined memberships of the three organizations (IGFOA, IMTA and IPRA) don't even capture ½ of that figure. There is ample opportunity for growth and there are initiatives to address growth areas such as the northwestern Chicago metropolitan area. The interest is in looking for opportunities to work together and possibly have quarterly meetings together. One of the concerns that arose was that these other organizations do not adhere to the same ethical rules that the IGFOA does, in particular they allow vendors to sponsor their training sessions and run the entire training sessions, which the IGFOA does not do. The primary interest seems to be in the area of jointly offering training opportunities to our respective memberships. The board consensus was that we should explore this opportunity further and consider offering one of our current sessions to the other association's members at our member rates (as opposed to the nonmember rates) as an exploratory measure for this initiative. The direction given was for two members from each association to meet and work out the ground rules for such partnering.

V. Executive Director's Report

Director Shank went over the financial report and reported on membership renewals. We are slightly behind on sponsoring organizations due to firm consolidations. Director Shank also reported that we are having a problem with our bulletin board on sorting options. This is a problem with the Memberclicks organization, it is hoped that it will be rectified soon. President Fialkowski requested that Director Shank send out an email explaining to members the problem we are having.

VI. Treasurer's Report

A. Accept Report as of June 30, 2007

Dallas Whitford was not present.

VII. GFOA Representative Update

VIII. IGFOA Chapter Representative Update

Mary Danowski was not present.

A. Chicago Metro Chapter

Dave Erb reported on the recent bowling outing that had 60 odd participants that had a great time. He also gave some chapter history. He indicated the metro chapter is a strong chapter and growing, though there is some question within the chapter about where they want to go from where they are.

B. South Metro Chapter

The next training session will be Friday, October 25 on performance measures. The holiday party will be the first Friday in December and they are currently looking for a site. Their president has resigned, the Vice President Kevin Wachtel has agreed to serve as President and Vice-President through the end of the year and Barb has agreed to stay on as past president to assist. They will then move up the secretary and treasurer next year and bring in a new board treasurer.

C. Downstate Chapter

Ron Eldridge was not present.

D. Chapter Representative Liaison

Mark Nannini thanked Director Shank and Barb for their assistance.

IX Committee Chair Update

A. Career Development [Pam Figolah/Sue Stanish]

Sue Stanish reported that the sessions have been going well and said that Pam and Director Shank have been doing a great job. They talked about the Utility Billing seminar and how positive the feedback has been from their staff who had attended. Sue also commented on how the email reminders that the IGFOA staff have been sending out have been excellent at keeping the training opportunities front and center. Two new

seminars are being offered this fall. One is in cash management and one covers supervisory skills, writing skills and analytical skills with a roundtable section.

B. 2007 Conference [Dallas Whitford chair/Rita Trainor program]

1. MakeAWish Sponsor Report

The goal has been met. Any additional funds will go to the Make A Wish Foundation.

C. Financial Review [Bonnie McLeod /Peg Hartnett]

1. 2006 Financial Review and Recommendations

D. Legislative [Dave Richardson/Dallas Whitford]

Not a lot going on right now.

E. Membership [Jodie Andrew/Kim Auchstetter]

90% of the committee members will be at the conference and have agreed to act as greeters. They will continue to have new members meeting once a year as they have been positively received. They also are working on identifying topics of interest to special districts.

1. Recommended 2008 Public Sector Membership Dues schedule

The recommended suggestion was for increases of 9.41% overall. These dues have not been increased since 2004. Dave Erb explained that the 9.41% was established using the assumption that they would work on getting to the 15% increase that they were charged with coming up by the Board from the budget discussions in increasing dues. However, the board was concerned about the viability of that option given the current lower associate members participation. The board recommended that the committee look at increasing this further to meet that goal. The direction given to Dave Erb was to keep the raises for the lower levels at the increases already proposed, but that the upper levels should be where the increases are obtained. Also, they can look out for several years. Dave will work with Jodie Andrews and Rita Kruse and revise the schedule and forward it to Director Shank. The revised schedule will then be forwarded to the board for approval prior to the annual business meeting at the conference in September.

F. Nominating [Kathryn Booth, Past President]

The committee has posted the candidates list and Kathy reported that there was interest in the board positions, selections had to be made from the candidates presented.

G. Past Presidents' Circle [Kathryn Booth, Past President]

The past presidents have been invited to the volunteer's dinner on Saturday evening before the conference.

H. TARC [Bonnie McLeod/Peg Hartnett]

1. Recommended position on GFOA's proposal to sunset GASB

Kathy Booth moved and Peg Hartnett seconded a motion to adopt the recommended position. Motion carried.

I. Technology & Communications [Eric Dubrowski/Tom Kuehne]

Nothing is happening with this committee, they were supposed to meet this month but that did not occur.

X. Assistant's Representative Update

This group has been meeting regularly. The meetings have been well attended with a lot of energy from this group.

XI. Associates Representative Update

A. New webpage and Associates' Guide

B. Recommended 2008 Associate Membership Dues schedule

Director Shank reported that they talked a lot about conference. They will have a session at conference for associates to tell them how to get the most out of their IGFOA membership including utilization of the website.

They also talked about joint association efforts (the IMTA and IPRA forays discussed earlier) and member dues.

Kathy Booth moved to accept the proposed dues structure for 2007/2008, seconded by Mark Nannini, motion carried.

XII. Other Business

A. Update Executive Board policy on Credit Card Use

B. Adopt position on GFOA proposal to sunset GASB

C. Adopt 2008 Membership Dues Schedule

D. Accept 2006 Financial Review

XIII. ADJOURN

Barb moved to adjourn at 12:12 pm, Kim Auchstetter seconded. Motion carried.