

ILLINOIS GOVERNMENT FINANCE OFFICERS ASSOCIATION
Minutes of Friday, August 6, 2004

I. Call to Order

President Brian Barnes called the meeting to order at 7:10 AM at Starved Rock Lodge in Utica, Illinois

II Roll Call

Executive Board Members Present:

President – Brian Barnes

President Elect – Brian Caputo

Vice President – Kathryn Booth

Treasurer – Robert Fialkowski

Member-at-Large – Dallas Whitford

Member-at-Large – Rita Trainor

Chicago Metro Chapter Representative – Jon Batek

Downstate Chapter Representative – Patricia Martinez

Associate Representative – Gary Karshna

Executive Board Members Absent:

Secretary - Mark Nannini

Past President – Jeff Rowitz

South Metro Chapter Representative – Mark Pries

GFOA State Representative – Mary Dankowski

IGFOA Staff Present:

Executive Director – Marianne Shank

III Consent Agenda

A motion was made by Brian Caputo, seconded by Bob Fialkowski to approve the consent agenda. Motion passed.

IV President's Report

IGFOA is still looking for some additional speakers and Jeopardy contestants for the IML Conference in September.

V Executive Director's Report

Conference site selection continues for the upcoming years. The Hilton in Springfield will host the 2007 conference. Springfield is also a possibility for 2005 rather than Urbana. The committee is negotiating with the Pere Marquette in Peoria for 2006. However, there are issues relative to their financial status and renovations that are pending. If a contract is signed, IGFOA will want the ability to cancel without penalty if the renovations are not completed on time or if the financial status

of the hotel further deteriorates. Some discussion ensued about the possibility of having the conference at Starved Rock in one of the upcoming years.

Money has been set aside in the 2004 budget to provide some employee benefits for Ruth. She is more interested in retirement benefits and/or fall-back insurance benefits. Jeff Rowitz has indicated Northbrook's willingness to add Ruth to their payroll for IMRF if the Board chooses retirement benefits. Marianne will talk with Ruth to more clearly define her interests.

There is a possibility of getting some grant money to hire a summer intern. Suggested activities for an intern are to prepare some newsletter articles and training materials. The Board agreed to pursue these grants.

VI Chapter Reports

Jon Batek recapped Chicago Metro's networking day and the changes that were made to wrap up the program earlier in the evening, which was well received.

Patricia Martinez explained that the Downstate Chapter is wrapping up it's year today with the downstate conference. The Board will stay in place for another year.

VII Committee Reports

Career Development – Four additional seminars are scheduled for this year:

Procurement in September

Basic Budgeting in October

Intermediate Accounting in November

Payroll in December

To date, the Career Development Committee has nearly met their net revenue goal for the entire year.

Conference – Planning is coming along. We need to send out a separate announcement for Marathon sign up because the deadline to register is a month before the conference. Bob Fialkowski distributed an updated program schedule.

Financial Review – The field work is completed. Staff is waiting for the final journal entries.

Legislative – We will wait and see how Bill Anderson is doing later this year to decide whether IGFOA needs to hire another advisor for the coming legislative session.

Membership – Their next meeting is this coming Tuesday. There are still tickets available for the Tony Bennett concert at Ravinia.

Nominating Committee – The committee presented the following names for new Executive Board members for next year to be presented to the membership at the annual business meeting.

Member-at-large – Kathy Carr
Associate Representative – Fred Lantz

TARC – Their next meeting is scheduled for August 12, 2004.

Technology – Their next meeting is scheduled for later in August.

Associates Forum – Expressed interest in clarification on the Gift Ban Act and its impact on IGFOA associate members. Gary Karshna talked about the informal golf outing being planned for Sunday morning of the conference.

VIII Other Business

Brian Caputo talked about the work he was doing to set up a web site area for signing up for internships. He will have the final version of a recruitment flier ready for the conference.

Brian Caputo suggested that the Executive Board have a strategic planning session in November to focus the association's work program for the coming years.

IX Adjournment

The meeting was adjourned at 8:15 AM.