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**IGFOA SOUTH METRO CHAPTER
ANNUAL BUSINESS MEETING
DECEMBER 8, 2023
BALAGIO'S HOMEWOOD
AGENDA**

- I. **WELCOME AND CALL TO ORDER** – Betty Zigras, President
- II. **ESTABLISHMENT OF A QUORUM** – Ann Novoa, Secretary
- III. **APPROVAL OF 2022 ANNUAL BUSINESS MEETING MINUTES** – Ann Novoa, Secretary
- IV. **APPROVAL OF OCTOBER 31, 2023 TREASURER'S REPORT** – Jenni Booth, Vice President
- V. **CHAPTER BUSINESS**
 - A. **Election of 2024 South Metro Chapter Board** – Betty Zigras, President

Recommended slate:

 - * President: Jenni Booth, Village of Frankfort
 - * Past President: Betty Zigras, Village of Olympia Fields
 - * Vice President: Rasheed Jones, Village of Matteson
 - * Treasurer: Ann Novoa, Village of Flossmoor
 - * Secretary: Cynthia Smith, City of Chicago Heights
 - * 1st Member-at-Large: Tara Latz, Village of Bourbonnais
 - * 2nd Member-at-Large: Sally Wold, Plainfield Public Library District
 - * Membership: John Harrington, Village of Woodridge
 - * Program Support: Stephan Roberts, Baird
 - B. **Recognition of Service** – Jenni Booth, President
 - C. **2024 Calendar of Events** – Jenni Booth, President
- VI. **OTHER BUSINESS** – Jenni Booth, President
- VII. **ADJOURN** - Jenni Booth, President

SOUTH METRO IGFOA ANNUAL BUSINESS MEETING
DECEMBER 9, 2022
BALAGIO OF HOMEWOOD
11:30 AM – 2:00 PM

I. WELCOME AND CALL TO ORDER

Anne Burkholder, South Metro Chapter President welcomed everyone and calls the South Metro Chapter Annual Business Meeting to order at 12:11 PM President Burkholder then invited Rasheed Jones, South Metro Chapter Secretary to come to the podium to establish a quorum for conducting business.

II. ESTABLISHMENT OF A QUORUM – Rasheed Jones, Secretary

Secretary Jones reminded attendees that per the IGFOA bylaws, a quorum at the Annual Business Meeting is established by the public sector members present. He asked all public sector members to please raise their hands. Secretary Jones informed President Burkholder that a quorum to conduct business is established.

III. APPROVAL OF MINUTES 2021 ANNUAL BUSINESS MEETING – Rasheed Jones, Secretary

President Burkholder thanked Secretary Jones and then requested him to present the minutes from the 2021 IGFOA South Metro Board Annual Business Meeting for approval.

Secretary Jones asked if there were questions on the 2021 Annual Business Meeting minutes. Hearing none, he requested a motion to approve the 2021 IGFOA South Metro Chapter Annual Business Meeting minutes. Motion made by Kimberly Auchstetter. He asked for a second. Second made by Lisa Heglund. Motion passed unanimously.

IV. APPROVAL OF TREASURER’S REPORT October 31, 2022 – Jenni Booth, Treasurer
President Burkholder then asked the South Metro Chapter Treasurer, Jenni Booth, to come to the Podium to present the Treasurer’s report.

Treasurer Booth asked if there were questions on the October financial report. Hearing none, she requested a motion to approve the October 2022 financial Report. Motion made by Kimberly Auchstetter. She asked for a second. Second made by Mark Pries. Motion passed unanimously.

V. CHAPTER BUSINESS

A. Election of 2023 South Metro Chapter Board – Anne Burkholder, South Metro Chapter President
President Burkholder presented the recommended 2023 IGFOA South Metro Chapter Board slate.

- * **President: Betty Zigras, Village of Olympia Fields**
- * **Vice President: Jennifer Booth, Village of Frankfort**
- * **Treasurer: Rasheed Jones, Village of Matteson**
- * **Secretary: Ann Novoa, Village of Flossmoor**
- * **Member-at-Large: Cynthia Smith, Village of Glenwood**
- * **Past President: Anne Burkholder, Village of Shorewood**
- * **Membership: John Harrington, Village of Minooka**
- * **Program Support: Stephan Roberts, Baird**

President Burkholder asked if there any questions on the proposed 2023 slate. Hearing none, she requested a motion to approve the 2023 IGFOA South Metro Board slate. Motion made by Scott Bordui. She asked for a second. Second made by Christina Fisher. Motion passed unanimously.

Immediate Past President Burkholder introduced the new South Metro Board President, Betty Zigras.

- B. **Recognition of Service** – Betty Zigras, South Metro Chapter President
 President Zigras thanked Immediate Past President Burkholder and presented her with a plaque in recognition of her leadership.

President Zigras asked Michelle Binns to come forward and presented her with a certificate of recognition for the number of years she served as Program Support for the South Metro Chapter.

- C. **2023 Calendar of Events** – Betty Zigras, South Metro Chapter President
 President Zigras presented the 2023 South Metro Chapter Board tentative calendar of events. She encouraged members to check the IGFOA website and semi-monthly newsletter for the most up-to-date information. She also asked attendees to complete the short survey on their tables regarding topics and/or speakers for South Metro Chapter training events.

VI. **OTHER BUSINESS**

President Zigras asked if there is any other business to come before the IGFOA South Metro Chapter.

VII. **ADJOURNMENT**

Hearing none, President Zigras asked for a motion to adjourn the IGFOA 2022 South Metro Chapter Annual Business Meeting. Motion made by Anne Burkholder. She asked for a second. Second made by Jenni Booth. Motion passed unanimously. The 2022 meeting is adjourned at 12:18 PM.

**Illinois Government Finance Officers Association
Statement of Revenue and Expense
For the Four Months Ending Tuesday, October 31, 2023**

	<i>Curr Month Actuals</i>	<i>YTD Actuals</i>	<i>YTD Budget</i>	<i>YTD Variance</i>	<i>Annual Budget</i>	<i>YTD Act to YTD Bud Var%</i>
<i>SOUTH METRO CHAPTER</i>						
South Metro Revenue						
Events Revenue	230.00	515.00	0.00	515.00	0.00	0.0%
Allocation from IGFOA	0.00	0.00	0.00	0.00	0.00	0.0%
Other Revenue	0.00	2,005.00	0.00	2,005.00	0.00	0.0%
South Metro Revenue	230.00	2,520.00	0.00	2,520.00	0.00	0.0%
South Metro Expense						
Event	1,223.96	1,517.70	0.00	1,517.70	0.00	0.0%
Supplies	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.0%
South Metro Expense	1,223.96	1,517.70	0.00	1,517.70	0.00	0.0%
NET INCOME (DEFICIT) SOUTH METRO CHAPTER	(993.96)	1,002.30	0.00	1,002.30	0.00	0.0%

South Metro Chapter Cash Balance as of October 31, 2023 = \$6,750.64



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South Metro Chapter Board 2024 Tentative Calendar of Events

- **March 5, 2024 - Ethics in a Box Series - Part 2** at NIU Naperville (time TBD)
Presented by the IGFOA Growth & Engagement Network, Chicago Metro Chapter and the South Metro Chapter
- **April 19, 2024 - Half-Day Professional Development Seminar and Luncheon**
(location and time TBD)
- **September 9-11, 2024 - Ethics in a Box Series - Part 3** at the IGFOA Annual Conference, Springfield, IL (date and time TBD)
Presented by the IGFOA Growth & Engagement Network, Chicago Metro Chapter and the South Metro Chapter
- **October 18, 2024 - Lunch and Learn** (location and time TBD)
- **December 13, 2024 - Holiday Luncheon** (location and time TBD)