

Call for 2020-21 IGFOA Executive Board Nominations

The election of the 2020-21 Executive Board Officers and Members-at-Large will take place at the Annual Business Meeting of the Illinois Government Finance Officers Association (IGFOA). The Annual Business Meeting is on September 21, 2020. As a result of the State of Illinois restrictions on in-person gatherings due the COVID-19 pandemic, the 2020 Annual Business Meeting will be conducted in a virtual format rather than in-person.

The open positions on the Executive Board for 2020-21 are two (2) **Member-at-Large positions**. Accordingly, the IGFOA Nominating Committee is seeking “Letters of Interest” from public sector active members in good standing wishing to be considered for one of these positions or from members nominating another person for one of these positions. **The deadline for submitting “Letters of Interest” is July 10, 2020.**

The values of diversity, equity, and inclusion are intrinsic to IGFOA’s mission of promoting excellence in governmental finance. Women, minorities and people with disabilities are encouraged to apply.

Below are the primary responsibilities for each Executive Board Member.

- Promote the Association and the profession.
- Determine, monitor and strengthen the Association's programs and services.
- Attend all Executive Board meetings and participate in the discussion and decision-making process at the meetings.
- Support, respect and uphold the decisions of the Executive Board.
- Maintain the confidentiality of all matters pertaining to the IGFOA
- Participate in programs to learn about the proper duties and functions of a board member and stay abreast of trends and issues affecting the profession.
- Attend the IGFOA Annual Conference and Annual Business Meeting
- Represent IGFOA at other organizational meetings as requested by President.

The Member-at-Large Position (Two Positions)

The term of office for the elected Member-at-Large position is one year. The Member-at-Large position is a voting member of the IGFOA Executive Board. The Member-at-Large serves as Board Liaison to Committees or Task Forces as assigned and performs other duties as assigned by the President. The Member-at -Large position ascends through the IGFOA officer positions on the Executive Board.

Please refer to the [IGFOA Bylaws](#) and the [Executive Board Policies Manual - Board Position Descriptions](#) for more information about Executive Board Officers and Members responsibilities.

Factors Considered by Nominating Committee

The Nominating Committee will consider factors such as work experience, public and professional contributions, demonstrated leadership and participation in the activities of the IGFOA, and the candidate’s personal statement of interest in the position and commitment to extended service to the IGFOA Executive Board (i.e., ascending through the officer positions).

Information to be Submitted to the Nominating Committee

To be considered for the positions, a candidate, or a member nominating an individual, must submit the following:

1. A letter to the Nominating Committee describing how the candidate demonstrates the factors noted above;
2. A personal statement of interest explaining why the candidate desires to serve on the Executive Board; and
3. A non-binding statement signed by the candidate indicating the acceptance of the multi-year commitment to serve on the Executive Board.

The Nominating Committee may request other relevant information from a candidate or interview candidates to assist in making a decision.

To be considered, “Letters of Interest” must be received by July 10, 2020.

Send Letters to:

Melissa Gallagher, IGFOA Immediate Past President
Nominating Committee Chair
c/o City of Rolling Meadows
3600 Kirchoff Road
Rolling Meadows, IL 60008
[Phone: \(847\) 870-9041](tel:(847)870-9041)
gallagherm@cityrm.org

Review Timeline

The Nominating Committee will review all “Letters of Interest” before July 22, 2020. The Committee will present to the membership a slate of candidates to consider at the 2020 Annual Business Meeting on September 21, 2020. However, any active member may make additional nominations from the floor at the Annual Business Meeting.

Additional Information

For additional information about the Executive Board or the nominating process, please contact Melissa Gallagher or visit the [IGFOA website](#).