

IGFOA - SOUTH METRO CHAPTER BOARD MEETING
FRIDAY, January 10, 2025
8:30 AM – 9:30 AM
Virtual Via Microsoft Teams
MEETING MINUTES

AGENDA

I. CALL TO ORDER – Rasheed Jones, President

President Rasheed Jones called the meeting to order at 8:33am.

II. ROLL CALL – Tara Latz, Secretary

Rasheed Jones, President
Ann Novoa, Vice President
Cynthia Smith, Treasurer
Tara Latz, Secretary
Sally Wold, Member-at-Large
Jenni Booth, Past President
Nicole Larson, IGFOA President
Stephan Roberts, Program Support
Michael Thompson, IGFOA Staff
Michelle Miller, IGFOA Staff
Karaina Callahan, IGFOA Staff

Members Present: Rasheed Jones, Tara Latz, Sally Wold, Jenni Booth, Nicole Larson, Stephan Roberts, Michael Thompson, Michelle Miller, Karaina Callahan

Members Absent: Ann Novoa, Cynthia Smith

Rasheed Jones welcomed the new IGFOA staff members Michael, Michelle and Karaina to the meeting and introduced them to the South Metro Chapter Board. Each staff member gave a brief welcome and bio of themselves.

III. APPROVAL OF MINUTES – 10/18/2024 Meeting, Tara Latz, Secretary

Motioned by Jenni Booth, Seconded by Tara Latz. Ayes – 4, Nays – 0. Motion approved.

IV. APPROVAL OF TREASURER’S REPORT – 11/2024, Cynthia Smith, Treasurer

No report at this time, will table until the next meeting.

V. ACTIVITIES – Rasheed Jones, President

A. Holiday 2024 Event Recap – Survey Results

Rasheed stated that there was one response to the survey from the 2024 holiday luncheon for future training topics – John Harrington suggested a topic on customer service challenges. We will look into this for an upcoming training session.

B. 2025 Planning

i. **April 17, 2025 - Half-Day Professional Development Seminar and Luncheon** (location and time TBD)

Jenni stated that she will check with her team at the village on the date for hosting the half day training event at the Village Hall in Frankfort.

In the past have usually started at 8am and go until about 12:45, followed by lunch. Typically try to aim for 3-4 CPE hours.

Topic ideas: IMRF, legislative updates, customer service challenges.

Rasheed suggested the need for another virtual meeting on January 31st to really hone in on the topics we want to pursue and possible presenters. Asked for members to send him 1-2 ideas before the meeting on the 31st.

ii. **July 17, 2025 – Social Event** (location and time TBD)

Rasheed suggested a brewery in Homewood for the social event, and will reach out to them for availability.

Discussions were had about whether this would be a strictly social event, or if there would be a light training topic beforehand. One suggestion was to hold a team building session before the social hour. Members will discuss more at the next meeting.

iii. **October 16, 2025 - Lunch and Learn** (location and time TBD)

Decided to keep this as a place holder on the calendar for now.

iv. **December 12, 2025 - Holiday Luncheon** (location and time TBD)

We will need to reach out to save the date for Balagio in Homewood if that is where it's decided to hold the event again. Members agree this is a good venue and would like to keep it here for 2025.

VI. COMMITTEE REPORTS – Rasheed Jones, President

A. Membership – N/A

Michelle from IGFOA staff stated that membership invoices and reminder emails will go out on Monday. There is no change to the cost for membership this year.

B. Program Support – Stephan Roberts

No report.

VII. IGFOA Staff Update – Michael, Michelle and Karaina

A. IGFOA Chapter Handbook Review

No update, will table until the next meeting.

VIII. EXECUTIVE BOARD UPDATE – Jenni Booth, Past President

Nicole Larson from the IGFOA Executive Board stated that the new IGFOA staff members from Kellen are doing a wonderful job getting acclimated to their new roles and getting the feel of our organization. The executive board meets again in February, and she will have more updates afterwards.

IX. OTHER BUSINESS – Rasheed Jones, President

Michelle from IGFOA staff stated that the rest of the 2025 calendar year events will be added to everyone's Outlook calendars soon.

X. ADJOURN

Motioned by Jenni Booth, Seconded by Sally Wold. Ayes – 4. Nays – 0. Meeting adjourned at 9:15am.