

IGFOA - Chicago Metro Chapter Board Meeting
January 20, 2026
Meeting Minutes

I. Welcome and Roll Call: Jamie called the meeting to order at **9:32 A.M**

President – Jamie Cunningham , <i>Village of Lombard</i>	<i>Park District</i>
Past President – Jeremy Andrykowski , <i>Waukegan Township</i>	<i>Village of Algonquin</i>
Vice President – Kevin Baumgartner , <i>Village of Arlington Heights</i>	3 rd Member-at-Large – Josephina Avilez , <i>City of West Chicago</i>
Treasurer – Josh Peacock , <i>Village of Streamwood</i>	Jon Beckman , IGFOA President
Secretary – Kathy Sarapuk , <i>Village of Winnetka</i>	Jill Gabbert , Kellen Company
1 st Member-at-Large – Andrea Hampton , <i>Elmhurst</i>	Yianna Schneckloth , Kellen Company
	Kim Falco – Program Support

Not Present:

2nd Member-at-Large – **Amanda Lichtenberger**

4th Member-at-Large – **Cari Mertes**, *Village of Oak Brook*

II. Approval of Minutes

- a. **November 18, 2025** – Meeting minutes were reviewed. Josh motioned to approve. Kevin seconded. All were in favor. Motion carried and minutes were approved.

III. Treasurer's Report

- a. Josh is working on getting a report together and plans to reach out to Michelle for assistance on the December 2025 Treasurer's Report. Jamie commented that she feels financially we are in good shape and should be set to have a few events this year. Josh will have a report for review at the next meeting. Skipped approval of report.

IV. **Chapter Board Responsibilities** – Jamie shared the committee responsibility sheet explaining the 5 main areas of focus for this year. Membership, Meeting Facilitation, Event coordination, Feedback, and Collaboration.

V. 2026 Calendar Planning

- a. 2026 Event Planning
- i. New Event Planning Form – to be filled out at the start of any event planning to ensure duties and responsibilities are assigned to each participating group. Helps make the planning run smoother. Reach out to Jill and Yianna for document.
 - ii. 2026 Educational Events – Josh's collaboration with PEC could be a great way to combine a social event with an educational event.
 - iii. 2026 Social Events – Kim volunteered to lead a golf outing social event. Josephina volunteered to lead a charity based social event.
 - iv. Holiday Event
 1. 2025 Event Feedback and plan for the 9 remaining D&B Powerplay cards & 10 Scratch off tickets good 1/5/26-2/27/26 – no official feedback was received but the turnout was good.

2. Friday December 4, 2026, Planning Committee Chair and Volunteers – Kevin to lead this committee.

VI. Update from IGFOA President (*Jon*)

Jon mentioned there is a lot to look forward to this year. The first executive board meeting is February 16th and will be Andrew Brown's first meeting as president. They anticipate appointing a co-chair at the first meeting as well as set the meeting dates for the year. There is a vacancy in a member at large position to be left open for a nominee opportunity for both public and private sector individuals. Jon is looking forward to continued emphasis on many projects this year such as CPFO scholarships, rebranding DEI, The Strategic Plan, and collaboration with Kellen.

Jon intends to roll out SharePoint as a resource to all board members to easily access documents and retain information in a centralized location. Jon emphasized reaching out to him with any comments and concerns and is looking forward to a positive year.

Josh left at 10:00am

VII. Update from IGFOA Staff (*Jill/Yianna*)

- a. Board Profiles – Jill asked the board to review and update their information on the website and to let her know if they need help doing so.
- b. Chapter Board Member Compliance Statements- Please complete, scan, and return them to **Yianna Schneckloth** at yschneckloth@kellencompany.com by **January 23**.
- c. Member Volunteer Luncheon – April 16th Chandler's Restaurant
- d. Jill emphasized the importance of submitting a planning form to help make the event planning process run smoother.
- e. Yianna commented on if we would like this form to be public access or not. If we change our minds to let her know and she can implement that.

VIII. Other Business - None

IX. Next Meeting – February 17, 2026 (virtual @ 9:30 a.m.)

X. Adjourn

Kevin motions – Jeremy seconds meeting adjourned at 10:04am

Meeting Minutes prepared by Kathy.