

IGFOA - Chicago Metro Chapter Board Meeting
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November 28, 2023 Agenda

- I. Welcome and Roll Call

Susana Arroyo- President Aileen Haslett & Denise Joseph, Co-Immediate Past Presidents Brian Smith, Vice President/Treasurer Jeremy Andrykowski, Secretary	Jamie Cunningham, Member-at-Large Debbi Gilles – Program Support Elizabeth Holleb – IGFOA President Diane Lantz – IGFOA Executive Director Beth Beaty – IGFOA Sr. Association Manager
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- II. Approval of Minutes (*Jeremy*)
 - a. October 24, 2023

- III. Treasurer’s Report (*Brian*)
 - a. August 2023

- IV. 2023 Calendar Planning
 - a. Holiday Gathering: Friday, December 1, 2023 – Maggiano’s Naperville
 - i. Holiday Fundraiser: Ruth Limpers’ Scholarship
 - ii. ABM walk-through
 - iii. GEN’s post-holiday event

- V. 2024 Calendar Planning
 - a. 2024 Holiday Gathering – December 6, 2024 (Jamie)
 - b. GFOA Ethics in Action – Part II – March 5, 2024 at NIU Naperville
 - c. Event planning guidelines
 - i. Number of events
 - ii. Timing of events
 - iii. Coordinating events

- VI. Update from IGFOA President (*Elizabeth*)

- VII. Update from IGFOA Staff (*Diane and/or Beth*)

- VIII. Other Business
 - a. 2024 Chapter Board Meetings

- IX. Due to the holidays, there is no December meeting. Next Meeting – January 23, 2024 at Noon

- X. Adjourn

IGFOA - Chicago Metro Chapter Board Meeting

October 24, 2023 - Meeting Minutes

- I. Welcome and roll call: Denise called the meeting to order at 12:03 P.M.

Members Present:

Susana Arroyo – President
Denise Joseph – Co-Immediate Past President
Jeremy Andrykowski – Secretary
Jamie Cunningham – Member-at-Large
Elizabeth Holleb – IGFOA President
Diane Lantz – IGFOA Executive Director
Beth Beaty – IGFOA Sr. Association Manager

Members Absent:

Brian Smith – Vice President
Aileen Haslett – Co-Immediate Past President
Debbi Gilles – Chapter Social Chair

Guests:

Cari Mertes
Sara Montanari

- II. Approval of minutes:
- a. Aug 29, 2023 and September 26, 2023 - meeting minutes were reviewed. Denise motioned to approve. Jamie seconded. All were in favor. Minutes were approved.
- III. Treasurer's report:
- a. The Treasurer's Report for the period ending – July 31, 2023 – was reviewed. Denise motioned to approve. Jamie seconded. All were in favor. The Treasurer's report was approved.
- IV. 2023 Calendar Planning:
- a. Holiday Gathering: Friday, December 1, 2023 – Maggiano's Naperville
 - i. Note: Location changed to Naperville, IL
 - ii. Select charity to support. Jamie and Denise suggested supporting Ruth Limpers scholarship again. All supported that. Promotion will be added to the registration and any personal invitations.
 - iii. Registration is now open.

- V. Other Events:
 - a. 2024 Holiday Gathering – December 6, 2024: Jamie is still searching for a venue. She will investigate White Pines Golf Course and do a site visit.
 - b. Recap: *GFOA Ethics in Action – Part 1* on October 6th: Beth noted there were around 25 attendees. Next session is scheduled for March 5th in Naperville.
 - c. Recap: *Oh No! Investigating Suspicions of Fraud* on October 18th: This was a great event with positive feedback. There were good takeaways to implement.
 - d. December 26, 2023 ChiMet Board meeting has been moved to December 19th, 12:00P.M. – Virtual
 - e. Sara Montanari attended representing Growth Engagement Network (GEN). A socializing game was discussed to be played at the holiday event. The group agreed it would be best after the meeting during the happy hour. Sara will communicate that back to GEN.

- VI. Selection Process for New Chapter Board
 - a. Open positions – Member-at-Large
 - b. IGFOA will advertise the position on Oct 26. Deadline to apply is Nov 15th with the slate of candidates published Nov 22nd. Diane noted that there can be more than one Member-at-Large.

- VII. Update from IGFOA President (*Elizabeth*)
 - a. Strategic planning is starting, and the committee met for a project kickoff.
 - b. Workshops will be coming in Dec and Jan
 - c. Executive Board is meeting next on Nov 3rd.

- VIII. Update from IGFOA Staff (*Diane and Beth*) - None

- IX. Other Business

- X. Next Meeting – November 28, 2023 at Noon - Virtual

- XI. Adjourn – Jeremy motioned to adjourn. Denise seconded. All were in favor. The meeting was adjourned at approximately 12:45 P.M.

Meeting minutes respectfully prepared by Jeremy.

**Illinois Government Finance Officers Association
Statement of Revenue and Expense
For the Two Months Ending Thursday, August 31, 2023**

	<u>Curr Month Actuals</u>	<u>YTD Actuals</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>Annual Budget</u>	<u>YTD Act to YTD Bud Var%</u>
CHICAGO METRO CHAPTER						
Chicago Metro Revenue						
Events Revenue	0.00	0.00	0.00	0.00	0.00	0.0%
Other Revenue	2,598.00	2,598.00	0.00	2,598.00	0.00	0.0%
Chicago Metro Revenue	2,598.00	2,598.00	0.00	2,598.00	0.00	0.0%
Chicago Metro Expense						
Event	0.00	0.00	0.00	0.00	0.00	0.0%
Supplies	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.0%
Chicago Metro Expense	0.00	0.00	0.00	0.00	0.00	0.0%
NET INCOME (DEFICIT) CHICAGO METRO CHAPTER	2,598.00	2,598.00	0.00	2,598.00	0.00	0.0%

Chicago Metro Chapter Cash Balance as of August 31, 2023 = \$5,122.99