

**Illinois Government Finance Officers Association**  
**Mastering Procurement Strategies for Local Government**  
**April 4, 2024**  
**Hybrid Event**

**AGENDA**

**In-Person:** NIU Naperville, 1120 E. Diehl Road, Naperville, IL 60563

**Remote:** Via GoToWebinar

Presented by

RuthAnne K. Hall, CPPO, Purchasing Manager, Lake County

**8:30 – 8:55 AM**

Check-in, Networking & Coffee

**8:55 – 9:00 AM**

Welcome & Introductions

**9:00 – 9:45 AM**

*Developing a Purchasing Policy*

**9:45 – 10:00 AM**

Break

**10:00 – 10:30 AM**

*Procurement Tools: Invitation to Bid and Request for Proposals*

**10:30 – 11:00 AM**

*Procurement Tools: Procurement Cards*

**11:00 – 11:15 AM**

Break

**11:15 AM – Noon**

*Bid Exemption and Emergency Procurements*

**Noon**

Closing Remarks

**Noon - 1:00 PM**

Networking Lunch

*Immediately following the presentation*

***IGFOA reserves the right to modify the agendas and/or speakers, cancel the training due to low enrollment, or to close registration if full.***