

# IGFOA - SOUTH METRO CHAPTER BOARD MEETING

FRIDAY, AUGUST 4, 2023 8:30 AM

Cracker Barrel, 18531 N Creek Dr, Tinley Park, IL

## AGENDA

- I. CALL TO ORDER – Betty Zigras, President - **President Betty Zigras called the meeting to order at 8:48AM**
- II. ROLL CALL – Ann Novoa, Secretary  
  
Betty Zigras, President  
Jenni Booth, Vice President  
Rasheed Jones, Treasurer  
Ann Novoa, Secretary  
Cynthia Smith, Member-at-Large  
Anne Burkholder, Past President  
John Harrington, IGFOA President, Membership  
Stephan Roberts, Program Support  
Diane Lantz, IGFOA Staff  
Beth Beaty, IGFOA Staff  
**Members present: Betty Zigras, Jenni Booth, Anne Burkholder, John Harrington, Beth Beaty**  
**Members Absent: Rasheed Jones, Ann Novoa, Cynthia Smith, Diane Lantz**
- III. APPROVAL OF MINUTES – 06/16/2023 Meeting, Ann Novoa, Secretary  
**Motioned by Jenni Booth, Seconded by Anne Burkholder. Ayes - 4, Nays – 0. Motion approved.**
- IV. APPROVAL OF TREASURER’S REPORT – 05/2023, Rasheed Jones, Treasurer  
**Motioned by Anne Burkholder, Seconded by Jenni Booth. Ayes - 4, Nays – 0. Motion approved.**  
  
A. Status of June 30<sup>th</sup>, FYE reports.
- V. ACTIVITIES – Betty Zigras, President

Betty reminded the board that she will be retiring in March 2024. Anne Burkholder agreed to stay on as Past President for an additional year and will remain as the Chapter Representative to the Executive Board.

A. 2023 Planning Update

a. Training Events

1. Update on Ethics in a Box with GEN and IGFOA Metro Chicago.

Part 1: October 6, 2023 – Registration open

Part 2: March 2024

Part 3: 2024 Conference

Chapter board members will send out personal emails after the Annual Conference to help boost registration for this event.

2. Fall 2023 Event – Lunch & Learn: October 20, 2023

Venue: Deposit made for Balagios in Mokena;

The topic is confirmed and registration is open (Thanks Stephan!)

Suggestions: Local Government Unclaimed Property Reporting  
(Stephan Roberts)

Chapter board members will send out personal emails after the Annual Conference to help boost registration for this event. Beth will provide them with an updated list of current South Metro Chapter members.

3. Holiday Luncheon – December 8, 2023

- a. Need to select a charity (note: possibly exclude the RLSF as there may be a formal fundraiser in 2024);

The board tossed around possible fundraising ideas. Will decide what direction to go in at the next board meeting.

- b. Possible changes to increase attendance:

1. Change to breakfast to increase attendance.

The board agreed to keep this event a luncheon and also discussed holding a virtual organizational board meeting in December the week following the holiday luncheon. The board feels like having the meeting immediately following the event feels rushed, because people are trying to leave or continue to socialize with those present.

2. Add seasonally relevant soft skills training. For example: working with personality types or navigating stress during the holidays.

The board liked the idea but would prefer to have a speaker like this at a late February lunch and learn. Will discuss again at the next board meeting.

VI. COMMITTEE REPORTS – Betty Zigras, President

A. Membership – John Harrington

The Membership Committee approved one dues reduction request for a non-government finance professional. The committee continues to welcome new members, and they are looking forward to co-hosting the New Member Reception on Sunday, September 17<sup>th</sup> at the Annual Conference.

**B. Program Support – Stephan Roberts**

**VII. IGFOA Staff Update- Diane Lantz and Beth Beaty**

**A. Review of metric for 2023 chapter allocation for South Metro**

Beth summarized how the chapter allocation works and explained that the drop in South Metro Chapter members and lower attendance at events, contributed to a decrease in the 2023 allocation amount that the Executive Board will be reviewing and approving at this month's meeting.

The board discussed the possibility of adding an additional happy hour type event next year on a Wednesday or Thursday around 4pm, and during a time when people will be around. Suggested venues included Hero's in Joliet and Mistwood Golf Club in Romeoville. Will discuss further at the next meeting.

**VIII. EXECUTIVE BOARD UPDATE – Anne Burkholder, Past President**

Anne let everyone know that conference registration is open and that there will be an Executive Board meeting on August 16<sup>th</sup>.

**IX. OTHER BUSINESS – Betty Zigras, President**

The group agreed to hold its next board meeting immediately following the October 20<sup>th</sup> lunch and learn.

**X. ADJOURN**

Motioned by Anne Burkholder, Seconded by Jenni Booth. Ayes-4, Nays-0 - Motion Approved. Meeting Adjourned at 9:32 AM.